

POWEROFFICE

Turn-key Approach to Data Management

Practice operations are typically the biggest source of inefficiency in an advisory practice. In a recent study, Moss Adams discovered that overhead costs, as a percentage of total revenues, increases as the size of an advisory practice grows. The result—it seems as if the harder you work as your business grows, the more likely you are to lose money. By utilizing the right outsource partner, you can better focus on your business instead of spending valuable staff resources on data management.

Our turn-key back office services may offer you the best solution for relief from the frustration and time requirements of back office processing. PowerOffice provides you with flexible alternatives that enable you to remain responsive to your client's needs and proactive in building your practice.

Back Office Solutions

Our service team will expertly handle every aspect of your data management needs, front to back. Account reconciliations are done accurately and consistently by our experienced investment accounting professionals who are committed to providing you with excellent, personalized service.

We offer a full range of data management services for PowerAdvisor and other PMS applications. Our solutions offer you flexibility with options to best fit with your needs and budget, including:

- Data downloads, scrubbing, activity posting & account reconciliation
- Corporate action processing
- Report production with output options in electronic format (PDF), hard copy, or online delivery
- Fee invoice generation
- Cost basis & lot adjustments

Benefits of Service

- Reduce or eliminate frustrations resulting from period end processing & report generation
- Deliver presentation quality reports with ease & on time
- Attract new clients with distinctive reports that display your branding & style
- Retain current clients with sophisticated, flexible reporting expected from a premier advisory firm
- Boost firm productivity & realign staff resources for client care & other activities
- Decrease in-house overhead costs & increase profitability

We provide support services for PowerAdvisor and other PMS applications such as Advent/Axys, Centertier and PortfolioCenter.



Data Conversion Services

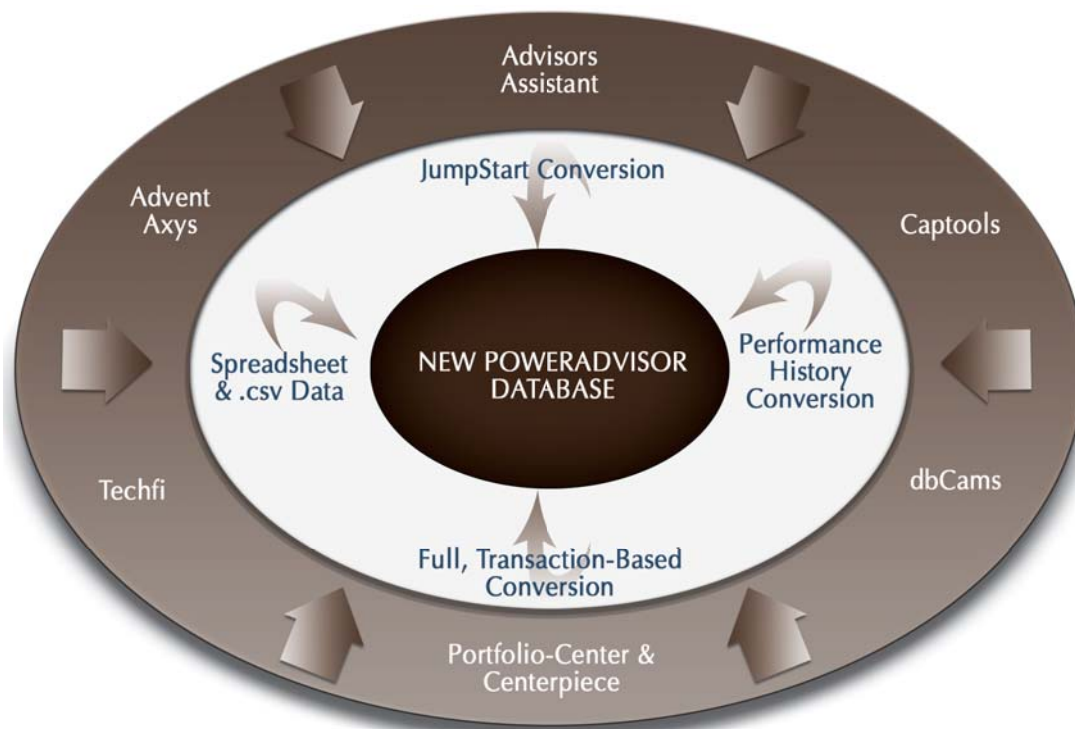
We provide data migration services from numerous vendor platforms including Advent Axys, Advisors Assistant, Captools, dbCams, Schwab Centerpiece, Schwab Portfolio Center, Techfi, .csv documents and spreadsheets. Our solutions are flexible, customizable and affordable to best match your needs & budget.

"JumpStart" your database for immediate use with the initialization of client portfolio and asset information on a specific date. Based on data provided by your custodian, we establish accounts, securities, prices and initial positions on a specific date of your choosing. Historical transactions are not included.

Performance history conversions initialize a new database with performance returns on a monthly, quarterly, or annual basis from an existing application or spreadsheet records. The new database is then populated with accounts, securities, prices & initial positions on a date subsequent to the ending date of the performance records.

Transaction-based conversions initialize a new database based on information from an existing system or electronic custodial data records. We establish accounts, securities, prices, initial positions and historical transactions up to a specific date.

.Csv and Spreadsheet conversions utilize information exported from other systems and/or data that you maintain in spreadsheets. In addition, we provide excel-based templates that easily import and populate most fields of information contained with PowerAdvisor.



Quotes are based on your specific requirements and will be provided to you, in writing, upon completion of the project assessment.